

**CIO COUNCIL MEETING MINUTES**  
**April 28, 2004**  
**ALBERT COATES GOVERNMENT COMPLEX**

**ATTENDEES:**

**MEMBERS:** George Bakolia (ITS), Randy Barnes (Revenue), Larry Brewer (Insurance), Bob Brinson (Correction), Mary Sue Brown (Employment Security), Elaine Glass (DPI), Bill Golden (Treasurer), Ed Johnson (Justice), Jae Kim (Cultural Resources), Cliff Layman (Vice Chair-AOC), Smitty Locklear (Administration), Nancy Lowe (JJDP), Lee Mandell (League of Municipalities), Ben McLawhorn (State Controller), Mark Paxton (Transportation), Rebecca Troutman (Association of County Commissioners), Gary Zeller (Chair-Agriculture)

**OTHER AGENCY GUESTS:** Kathie Austin (Fiscal Research), Julie Batchelor (Transportation), Amy Edwards (IRMC), Peter Goolsby (Secretary of State for Bruce Garner), Steven Hulsey (Transportation), Michael King (Commerce), Gene Lay (Insurance), Don Nattress (State Personnel).

**ITS:** Cynthia Beck, Mike Fenton, Joe Lithgo.

**VENDORS:** Danny Berrier (SUN Microsystems), Sherry Burris (ISC), Tracy Denson (Sapphire Technologies), Martye Earp (Queen Associates), Michael Harvilla (Capital City Consulting), Giovanni Masucci (Capital City Consulting), Kevin Oakley (HP), Bill Wade (Alphanumeric).

**SCRIBE:** Steven Hulsey (Transportation)

**Welcome/Comments:** Gary Zeller, chair, called the meeting to order at 10:00 AM and welcomed everyone. He mentioned that the IRMC website had been redesigned and that the February and future minutes would be posted on the website. He indicated that Steven Hulsey (DOT) would be taking the minutes and asked that everyone sign or initial the appropriate attendance sheet.

**Minutes:** The minutes of the last meeting were approved.

**Introductions:** Gary announced that the Council had several new members. He introduced Larry Brewer as the new CIO for the Department of Insurance and Gene Lay, also from the Department, maybe joining us from time to time. Jae Kim was introduced as the new CIO for the Department of Cultural Resources. Mr. Kim recently worked at Nortel.

**Report from the State CIO:**

***The OSBM report*** - George wanted to respond to the OSBM report. He stated that the report was not from the State CIO nor ITS. Since he did not issue the report, he could not respond to questions about the report. He provided input through the assessments and surveys, just as everyone else had the opportunity. The Cabinet members, including the State CIO, received the final report on Friday, April 16<sup>th</sup>.

## CIO COUNCIL MEETING MINUTES

April 28, 2004

### ALBERT COATES GOVERNMENT COMPLEX

George's first call was to the Budget Office Monday (April 19<sup>th</sup>) morning to find what kind of support the report had received from the Governor and his staff. George reported that he had a meeting with David McCoy at 11:00 tomorrow (April 29<sup>th</sup>). He will be responding and providing input to the report, esp. the legislature. The report will be presented to the Gov. Ops. He reminded the Council that the legislation requested by the Chairs was to come up with proposals to change the way IT is done. Many people are asking George how to change the way IT is done (in State Government). He was asked why IT projects fail or go over budget, specifically referring to DPI's NC WISE and Community College's College Information System. George referred to the good work that is being done, including Project Management.

Gary Zeller asked if the CIO Council was willing to provide input. He wanted comments by the close of business next Wednesday, May 5<sup>th</sup>. He said that Agriculture was having a meeting to discuss the effects of the report.

George stated that he has read the report four times. The report is written at a very high level. The recommendations require a lot of work and the timelines might prove to be hard to meet. George wants the planning committee to engage the State CIO. He says that if the CIO's won't get involved, someone else will. George wants input.

***Agency Security Assessments*** – George will be asking for a two-week extension. The May 4<sup>th</sup> deadline cannot be met. He will be meeting with Secretary Tolson to discuss.

The Project Office is waiting for responses from several agencies. If no responses are received, he is assuming the findings must be accurate. Gartner is working overtime to meet the deadline. Gartner will make the date, but George may have questions.

The AG's office is providing a legal assessment of what is public vs. private. Three attorneys have agreed that this is confidential. The report is coming to George from Gartner with agency information. When it is made public, the report will have agencies identified and where they were assessed. George will be asking for a significant amount of money.

Rebecca Troutman asked if the budget request was based upon agencies or the Enterprise.

George stated that the budget request was not on the agency level. All agencies are hurting, including hardware, software, resources, and training needs.

***Security*** – George has signed a service contract with the Burton Group, replacing the Meta services. The Burton Group has more information and programming. The enterprise license is for security and telecommunication research. The Enterprise license gives anyone with a State of North Carolina login unlimited service. George has asked State CISO Ann Garrett to present the new offerings at a future meeting.

***Asset Management*** – A workgroup has been identified and has held two meetings. This summer the group will have a recommended approach to gather this information.

**CIO COUNCIL MEETING MINUTES**  
**April 28, 2004**  
**ALBERT COATES GOVERNMENT COMPLEX**

***Legacy Assessment*** – The legacy assessment will be broken into several phases with deliverables as required by HB 941. The first phase will be the application inventory (done). A Statement of Work will define phase two. Using the applications from phase one, an automated tool will be used to identify those that are high risk/criteria. The 99 that were identified in phase one might not be the only ones. Additional applications might be identified, taking the number up to 250. Tools exist to parse code and analyze the complexity and instances of nested code within applications. In Jan 2005, this information must be reported to the legislature. Some are already included in the OSC report (Business Infrastructure Study).

Bob Brinson asked if the tool would provide analysis of cost, time, and resources to rebuild or redesign the application?

George responded, “Yes.” Both private companies and the Federal government are going through this process.

Bob Brinson then asked if the tools are ready for primetime. Will they provide the necessary action?

George responded that with the timeline to provide this information, we might not have a choice. These tools were used at DOJ and will give the agencies options from the assessments.

**Project Management and Security Training**

Gary Zeller stated that the Project Management class is over booked. He will be talking to Andy (Billingsly - NCSU) to see if more seats can be added. Agencies will be contacted to see if the number of PM registrants can be reduced. The Security session has a number of available seats. Just for reminder the Project Management class is June 7-11 and the Security class is June 24-25.

**IRMC updates**

Amy Edwards stated the May 3<sup>rd</sup> TAPCC meeting has three project on the agenda, one each from DHHS, Revenue, and DOT. Because of the PM training (June 7-11) and the Memorial Day holiday, the June meeting of the TAPCC will be held on May 27 at 10:00 in the DPI Board of Education room. The next IRMC meeting will be June 3<sup>rd</sup>.

**Election plans**

Gary Zeller will start the election process in May (for Chair and Vice Chair). Gary will be handling the election and nominations will be taken by email. The Program Planning Committee (PPC) elections will be held in June.

**Other business**

Gary is seeking scribes for May, June, July.

**CIO COUNCIL MEETING MINUTES**

**April 28, 2004**

**ALBERT COATES GOVERNMENT COMPLEX**

Michael Fenton stated that the Desktop Management Workgroup has defined a draft spreadsheet and needs review by the CIOC.